



Director
Undergraduate Admissions and Recruitment
University of Wisconsin-Madison

UW-Madison is seeking a dynamic and innovative professional to lead a creative, forward-looking admissions staff on a vibrant Big Ten campus. The Director of Admissions and Recruitment will have an opportunity to shape the future of the university by advancing the university's values and mission, increasing the socio-economic, ethnic and geographic diversity of its undergraduates, and continuing UW-Madison's record of academic excellence. Responsibilities include serving on a progressive enrollment management leadership team and establishing strategic direction, priorities and goals for the Office of Admissions.

Qualifications: A minimum of seven years of increasing responsibility in education administration, preferably in an admissions-related field; superior communication, organizational, and interpersonal skills, as well as supervisory experience; innovative approach to technology; proven success and commitment to building a diverse and engaged community; the ability to create a vision and see it through to engagement.

For a complete job description including salary information, see Position Vacancy Listing (PVL) at http://www.ohr.wisc.edu/pvl/pv_063189.html .

For more information about UW-Madison, visit <http://www.wisc.edu/about/>

To Apply: Please send resume and cover letter referring to Position Vacancy Listing #63189 to Mary Bingham, Division of Enrollment Management, 333 East Campus Mall #11601, Madison, WI 53715

Deadline for assured consideration: January 4, 2010
UW-Madison is an equal opportunity employer.

11/12/2009